

ScribePT Multi-Session Recording Guide

WORKFLOW BEST PRACTICES

Managing Concurrent, Group & Back-to-Back Encounter Workflows

Efficient Group & Continuous Workflow: Optimize ScribePT for high-volume clinic days, concurrent rehab sessions, and multi-patient treatment groups without cross-contaminating patient notes.

Group / Concurrent Encounters

- 1. Create Separate Encounters:**
 - Open distinct ScribePT encounter tabs for each patient in the concurrent group.
- 2. Use Name Anchors Out Loud:**
 - Address patients by name during session: *"John, let's do 10 squats. Mary, start on the bike."*
- 3. Context Tagging:**
 - Add specific written context markers under each patient's encounter tab prior to submitting.

Back-to-Back Continuous Flow

- 1. Pause & Complete per Patient:**
 - Click **Stop/Submit** as soon as Patient A's session finishes.
- 2. Quick-Start Patient B:**
 - Tap **+ New Encounter** immediately for Patient B.
- 3. Queue Processing:**
 - ScribePT processes notes in the background while you start your next session!
- 4. End-of-Block Pasting:**
 - Review and paste all completed notes to EMR during dedicated charting blocks.

Session Interruption Rules

- 1. Handling Unexpected Pauses:**
 - If stepping away or answering phone calls, click  **Pause** on recording.
- 2. Resuming Encounter:**
 - Click  **Resume** when returning to patient treatment.
- 3. Appending Context:**
 - If audio recording was stopped early, use **+ Written Comments** box to type missing details.

AUDIO SEPARATION GUIDELINES

- Explicit Transitions:** When transitioning between joint mobilization, exercise therapy, and modalities, speak transition cues out loud.
- Objective Metric verbalization:** Always speak patient-specific numbers out loud (e.g., *"Mary completed 3 sets of 15 reps at 20 lbs"*).
- Multi-Therapist Gyms:** Use directional microphone facing primary treatment table to minimize adjacent therapist audio spillover.

PREVENTING CROSS-PATIENT CONTAMINATION

- Encounter Name Verification:** Always double check that the active ScribePT encounter label matches the patient chart opened in your EMR.
- Never Combine Audio:** Do not record two distinct patient visits under a single encounter entry. Submit each encounter individually.
- Final Review Mandatory:** Verify all clinical values in EMR prior to signing notes.

Have Questions? Submit a support ticket at scribep.com/ticket

Support Library: scribep.com/support